



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

_____ REFERRED FOR ACTION
 _____ ANSWER FOR MY SIGNATURE
 _____ FOR FILE
 _____ FOR YOUR INFORMATION
 _____ FOR SIGNATURE
 _____ RETURN TO ME
 _____ PLEASE SEE ME
 _____ PLEASE TELEPHONE ME
 _____ FOR APPROVAL
 _____ PLEASE ADVISE ME

BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

STATE PROJECT NO. *

F.A.P. NO. *.

*

ROUTE *

* PARISH

MEMORANDUM

TO: MS. DEBORAH MCKNEELY
R/E PROPERTY MANAGEMENT OFFICER

FROM: *
REAL ESTATE SPECIALIST

DATE: October 6, 2003

SUBJECT: Parcel No. *
*

The referenced uneconomic remainder is being referred to your office for further handling. Attached are the following:

1. Copy of the voucher.
2. Copy of Recordation Data.
3. Copy of the Act of Sale in the name of *.
4. Machine copy of the Appraisal Report on which the offer was based and the Appraisal Review Sheet.
5. Full size Right of Way Sheet showing the referenced property, stamped with UR parcel number designation.

Should you need additional information and/or assistance, please advise.

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ATTACHMENTS

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE